



North Carolina Outward Bound



MISSION STATEMENT

TO INSPIRE PEOPLE TO DISCOVER AND DEVELOP THEIR POTENTIAL TO CARE FOR THEMSELVES, OTHERS AND THE WORLD AROUND THEM THROUGH CHALLENGING EXPERIENCES IN UNFAMILIAR SETTINGS.

APPLICATION

North Carolina Outward Bound • 2582 Riceville Road • Asheville, NC • 28805 • 828.299.3366

www.ncoutwardbound.org

OUTDOOR EXPERIENCE

Purpose: This section is helpful in staff selection, and it enables us to better determine the needs of our staff during training sessions. Please do not feel unqualified if you do not have experience in all of the following categories. In the sections below please list your most significant experience. Attach additional sheets if necessary.

Definitions: **INSTRUCTOR** - a trip in which you were in a position of primary responsibility for others.
PERSONAL TRIP - an informal trip in which you were responsible for yourself.

BACKCOUNTRY/WILDERNESS TRIPS

Date(s)	Location	Activities	Instructor	Personal Trip	Comments
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	

OUTDOOR AND ENVIRONMENTAL TEACHING EXPERIENCE

	Date(s)	Location	Organization
Navigation On-Trail			
Navigation Off-Trail			
Trip Planning			
Camp Craft			
Risk Management			
Group Dynamics			
Team Building			
Leadership			
Natural History			
Leave No Trace			

ROCK CLIMBING EXPERIENCE

Date(s)	Climbing Route	Location	Sport	Traditional	Grade	Lead	Follow/2nd	# of Pitches	Comments
6/4/02	After Six	Yosemite Valley, CA-USA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5.6	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	6	Swapped Leads/Led pitches 3(5.5),6(5.6)
			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		

ROCK CLIMBING INSTRUCTION EXPERIENCE

	# of Days	Location	Organization
Multi-Pitch Guiding			
Top-Roping Climbing			
High-Angle Rescue Techniques			
Other			

WHITewater PADDLING EXPERIENCE

Date(s)	River and Section	Location	Craft	Class	Comments
3/02-6/02	Clackamas, 3 Lynx - Bob's Hole	OR, USA	Kayak	4	

WHITewater PADDLING INSTRUCTION EXPERIENCE

	# of Days	Location	Organization
Whitewater Canoeing			
Whitewater Kayaking			
Raft Guiding			
River Rescue			

MOUNTAIN BIKING

Date(s)	Location	# of Rides	Average Length of Ride

SEA KAYAKING/ FLATWATER CANOEING

Date(s)	Location	# of Miles	# of Days	Craft	Instructor	Personal Trip	Comments
					<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	
					<input type="checkbox"/>	<input type="checkbox"/>	

ALPINE MOUNTAINEERING EXPERIENCE

Date(s)	Peak and Route	Location	Grade/Class	Instructor	Personal Trip	Route Description, Comments
				<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	

ENDURANCE EVENTS

Event(s)	Date	Location	Length

Can you run six mountain miles in 60 minutes? Yes No Unsure

Other hobbies and interests that further describe you: _____

MISCELLANEOUS

Do you speak another language(s) fluently? Yes No If yes, which one(s)? _____

Do you have experience driving 15-passenger vans? Yes No With trailer? Yes No

EXPERIENCE NARRATIVE

North Carolina Outward Bound School weighs the following questions heavily in considering an application. Please submit responses on additional paper. Typed responses are appreciated. Please keep each answer shorter than a page.

1. Describe a significant teaching or leadership role that you have assumed. Share a specific situation in which you were challenged in this role and how you faced this challenge.
2. Describe an adventure from which you learned a considerable amount about life, others or yourself. How have you applied this learning?
3. What values do you believe are important in a community?
4. Assess your areas of greatest strength and areas needing development in relation to the position for which you are applying.
5. What are your reasons for wanting to work with North Carolina Outward Bound School? What do you wish to accomplish at North Carolina Outward Bound School?

*Please enclose a recent picture of yourself. It is helpful to place a face with a name. (Optional)

REFERENCES

Included in this packet are three reference forms. Please distribute all three forms to people, unrelated to you, who are familiar with your work and have been in a position to evaluate you in areas relevant to instructing at North Carolina Outward Bound School.

Collect the completed reference forms in sealed, signed envelopes, and send them together with the application to North Carolina Outward Bound School. Please note that your application is not complete until North Carolina Outward Bound School receives the application and all three completed reference forms. You may submit the application before submitting the reference forms, if necessary. Please list the references below:

Name	Address	Phone Number	Relationship
1. _____			
2. _____			
3. _____			

I have reviewed this application thoroughly. The information that I have provided is true and accurate to the best of my knowledge. North Carolina Outward Bound School, or its agents, may request employment information from previous employers, and persons or corporations who provide information related to my previous employment are released from liability or damage.

I understand that employment is conditional upon successful completion of New Staff Training and approval of an Outward Bound Confidential Medical History and Physical Examination Record by the Medical Screener of North Carolina Outward Bound School.

Signature _____ Date _____



Reference Form for Instructor Position



Applicant Name: _____

Date: _____

Your candid appraisal of the applicant’s qualifications will assist in our evaluation of his/her suitability for employment with North Carolina Outward Bound School. Please return the completed reference form to the applicant in an envelope with your signature across the sealed flap. Thank you for your time.

The mission of North Carolina Outward Bound School is to deliver a safe, adventure-based learning experience that is challenging, affirming and significant; and results in personal growth, self-reliance, compassion and commitment to serve, moral courage and respect for the environment.

North Carolina Outward Bound School courses take place in wilderness areas of North Carolina, Florida’s Ten Thousand Islands, Chile and the Bahamas. Programs are demanding for staff and students alike. Staff are responsible for the safety and educational experience of novices (ages 14 to adult) on extended wilderness expeditions from four to 78 days.

Courses include technical activities such as backpacking, mountaineering, rock climbing, mountain biking, whitewater canoeing and sea kayaking. These activities are used as catalysts for personal enrichment and group development. Instructors must have an appropriate blend of technical outdoor skills, teaching skills and interpersonal skills for this position.

In your written referral, please include the following information:

1. How long and in what capacity have you known the applicant?
2. Your candid comments are appreciated. Please be as specific as possible regarding your impression of the applicant in the areas listed below.
 - a. Teaching and leadership experience
 - b. Interpersonal skills and group facilitation skills (communication, conflict resolution)
 - c. Character (dependability, patience, tolerance, sensitivity to others, etc.)
 - d. Judgment and decision-making abilities
 - e. Outdoor skills experience (technical rock climbing, river skills wilderness expeditioning, safety and judgment)
3. Overall comments and recommendation for this position.

Signature _____

Date _____

Name (please print) _____

Position or Title _____