



Job Title: Resident Course Director

Department: Program
Reports To: Program Director
FLSA Status: Seasonal Exempt
Location: Table Rock & Cedar Rock Basecamp
Supervision: Instructors, Interns

Summary:

The Resident Course Director (RCD) is a base camp leadership role that provides course director consistency and supports the base camp leadership team. The RCD course directs open enrollment and group education program courses throughout the mountain season and supports training and development as needed to support the delivery of the mission of the North Carolina Outward Bound School.

Essential Duties and Responsibilities:

- Collaborate with the Program Director (PD) and Associate Program Director (APD) to ensure supervision, mentorship, and evaluation of instructional staff.
- Ensure students are provided with a high level of safety and course quality.
- Act as a representative of School's administration to field staff.
- Act as resource for other Course Directors.
- Instruct either New Staff Training or Intern Immersion.
- Assist in maintaining a positive and professional work environment and living community.
- Act as liaison between instructors and base camp staff and between students and parents.
- Spend time in the field to perform Course Director Functions.
- Manage base camp emergency response in absence of PD and APD.
- Share on-call coverage with the PD/APD and other senior level staff.
- Assist the PD/APD in creating course schedules, instructional pairings, and other program duties.
- Other duties and responsibilities as designated by the Program Director.

Working Conditions:

- Able to lift 75 pounds and participate in vigorous to moderate physical activity including but not limited to paddling and camping in the field.
- Irregular work hours as necessary.

Qualifications:

- Minimum of three years' experience working Outward Bound or related programs.
- Strong understanding of Outward Bound methodology.
- Previous Course Director and Lead Instructor experience.
- Able to give and receive timely, effective oral and written feedback.
- Demonstrated leadership and organizational skills.
- Self-motivated and able to work autonomously.
- Good writing/computer skills and strong communication abilities.
- Cooperative attitude and ability to be flexible.
- Familiarity with NCOBS course activities: backpacking, whitewater canoeing, rock climbing.



- Knowledge and experience in southern Appalachian Mountains course area.

Compensation and Benefits:

- Per-diem rate based on NCOBS pay matrix for both administrative and course director work.
- Access to seasonal benefits subsidy program.
- 5 month agreement, based on a minimum of 92 days. April through September annually.
- Pro-purchase.
- Room and board during agreement.

Application Instructions:

Qualified applicants should send a resume and letter of interest to Alyse Ostreicher, 2582 Riceville Road, Asheville, NC 28805 or aostreicher@ncobs.org. This position will stay posted until filled.

North Carolina Outward Bound strives to build a diverse and supportive community. We welcome and respect diversity of background, experience, identity, and opinion in our staff. We embrace people of any race, color, sex, age, socioeconomic class, sexual orientation, national origin, gender identity, ethnicity, religion and family make up.